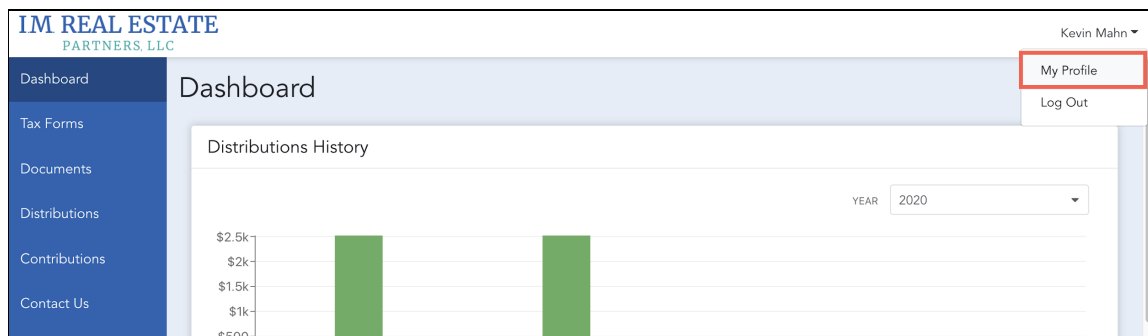


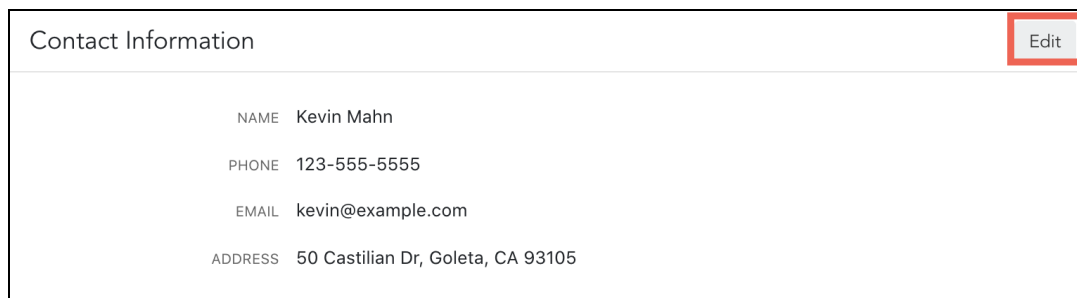
If your investment manager has enabled the ability for you to edit your contact information or Investment Entity information in the Investor Portal, you can use the guides below to learn how to update this information.

How to Add or Edit Contact Information

1. Click on your name in the upper right-hand corner of the page and select **My Profile**.



2. Locate the section labeled **Contact Information** and select the **Edit** button in the upper right-hand corner.



3. From here, you can edit your existing contact information, or add additional contact information using the options highlighted below.

Contact Information

PHONE NUMBERS *

123-555-5555

[+ Add a Phone Number](#)

EMAILS *

kevin@example.com

[+ Add an Email Address](#)

ADDRESSES

50 Castilian Dr

Address 2

Goleta CA 93105

United States

[+ Add an Address](#)

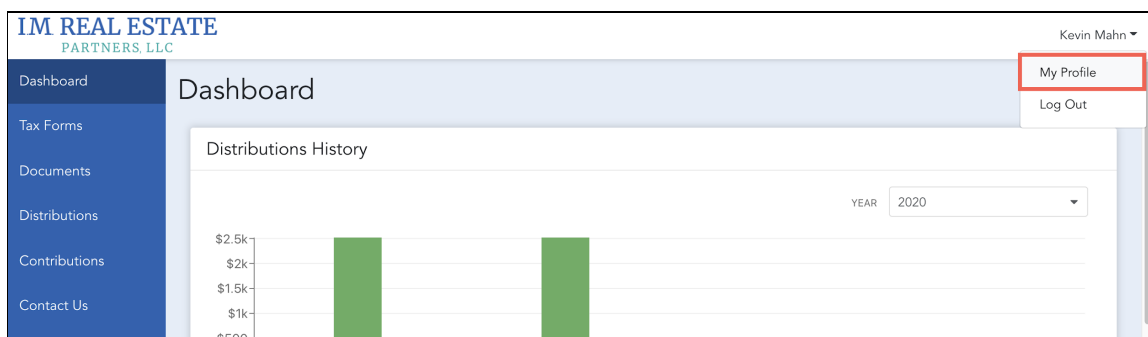
Save Cancel

4. Click **Save**.

How to Edit Investing Entity Details and Payment Information

You can update your Investing Entity details, add associated contacts to your investing entity, and update your payment information from the My Profile tab of your Investor Portal.

1. Click on your name in the upper right-hand corner of the page and select **My Profile**.



2. From the section labeled **Investing Entities**, find the Investing Entity you would like to edit details for and select **View Details**.

▼ Investing Entities

Name	Investments	Payment Info	Actions
Cooper LLC	Waterfall Partners Fund I 2020 Hunter Investment Syndicate South Sierra LLC Waterfall Fund 1 HomeValue Fund	--	View Details

- To update your tax address, locate the section labeled **Investing Entity Details** and select the **Edit** button in the upper right-hand corner.

Investing Entity Details Edit

ENTITY TYPE Partnership or LLC

TAX ID NUMBER XXXXX8888

TAX ADDRESS 590 Chapala St., Santa Barbara, CA 93101

- Enter or update your Investing Entity's **Tax Address**. If you need to make changes to your **Tax ID Number** or **Entity Type**, please contact us.
- To add an additional contact to your investing entity, locate the section labeled Associated Contacts and select the Add Contact button in the upper right-hand corner.

Associated Contacts Add Contact

Name	Emails	Phone Numbers	Document Access	Signer
Alexander Johnson	alex@example.com	555-555-5555	All Documents	Yes
Lisa Johnson	lisa@example.com	555-555-5555	All Documents	Yes

- Select an associated contact from one of your other Investing Entities or select **Add a New Contact** and enter their contact information. Select

whether the contact should be a signer on future documents and which documents they will have access to.

Add Contact

FIRST NAME * Robert

LAST NAME * Johnson

EMAIL * Robert@example.com

PHONE NUMBER

* Select a Contact

SIGNER * Yes

DOCUMENT ACCESS * All Documents

Save Cancel

Associated Contacts

Name	Document Access
Alexander Johnson	All Documents
Lisa Johnson	All Documents

- To update your payment information, locate the section labeled **Distribution Payment Settings** and select the **Edit** button in the upper right-hand corner.

Distribution Payment Settings **Edit**

PAYMENT METHOD --

BANK NAME --

PAYEE NAME --

ROUTING NUMBER XXXXX4450

ACCOUNT NUMBER XXXXX0907

ACCOUNT TYPE --

PAYMENT ADDRESS 590 Chapala St., Santa Barbara, CA 93101

- Fill out all required fields including the Payee Name, Routing Number, Account Number, Account Type, and your entity's Payment Address.
- Click **Save**.

- A confirmation window will appear prompting you to enter a **Verification Code**. A verification code will be sent to your phone via text message, locate the code, enter it into the field, and select **Verify** to confirm and finalize your changes.

Note: Your account and routing numbers will be censored after verification.

Two-Factor Authentication


We sent a verification code to a phone number ending in 5617

VERIFICATION CODE

[Verify](#) [Cancel](#)

- Once updated, you will receive an email confirming any changes you have made.

Your Reinvestment Preferences Have Been Updated External Σ Inbox x

 **Investment Management Real Estate Partners** <noreply@noreply.appfolioim.com>
to kevin.mahn+1 ▾

IM REAL ESTATE
PARTNERS, LLC

Hello Frank,

We've received your updated investing entity information. Please review the changes to your details:

CURRENT INFORMATION

575 D Street:

Investing Entity: Beyond Capital LLC

- Reinvest: Yes
- Ownership Percentage: 1.1764%

Need to make a change? Log in to your investor portal to verify your contact information or make additional changes.

[Log In to Portal](#)

Thank you,
Investment Management Real Estate Partners
805-555-1234